



Tahawus Cultural Center
 14234 Rt 9N, Main St, Au Sable Forks, NY 12912

Volunteer – Information

FRIENDS OF TAHAWUS We hope you will share your expertise, knowledge and your elbow grease! Below is a description of areas for which Tahawus needs volunteers - just a couple of flexible hours each month, or as called for a special event:

**Gallery events Studio events Gardening and Grounds
 Activities related to the new Basement MakerSpace, coming online 2025**

Please fill in this form and return to Tahawus:

Name

Address

City, State, Zip

Phone, Email

GENERAL AREAS/ CATEGORIES (circle YOUR interest): social/ receptions/ events administrative: writing/ typing, phonecalls/ networking light interior maintenance, set up for presentations fund-raising activities

AVAILABILITY (circle) weekday weekends occasional per event type spontaneous per schedule
Add any additional notes, questions, times of day:

**I understand that Tahawus Center will conduct a background check on volunteers prior to service.
 I understand that no goods or services are given in exchange for volunteer service.**

Windows Gallery

- Gallery Hang – be on call for set up and take down Art Exhibits which occur April - October
- Receptions - Set up and take down art openings, special events – tables, chairs, etc.
- Meet and Greet – work near / at desk during events to warmly greet, encourage signing the Guest list, and take photographs of the guests enjoying the event
- Gallery Sit during flexible, published public open hours. Thurs-Sunday afternoons, 2 hour shifts
- Upkeep and care - Maintenance – cleaning windows and floors as needed

Cloudsplitter Dance Studio

- Help promote its use to instructors/ leaders for all kinds of activities and classes in: yoga, pilates, stretch meditation, physical therapy, line dancing, private ballet and dance instruction
- Help promote its use as rehearsal space for theater, dance and music projects
- Maintenance – cleaning windows and floors as needed

Gardening and Grounds

- Seeing that the East entry and Grotto (mural location) always looks welcoming, cared for, attractive, litter free.
- Nurturing, Clipping, pruning, making fresh bouquets for Gallery all summer. Arrange for mowing.
- Checking for motion sensor lights working
- Shoveling snow from entry areas

ALL events/ activities - Communication, publicity, marketing

- Social media, post flyers, *sharing all communications*, invite guests
- Help expand community use for meetings, workshops, education, reception space for private events
- Volunteer / Outreach coordinator – a voluntary administrative position